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Quinton Youth for Christ

Registered Charity No 1137368

Annual Report and Accounts 2010/11

**Quinton YFC exists to enrich, empower and equip young people
in partnership with the local community.**

Quinton Youth for Christ (Quinton YFC or QYFC) officially became a charity on the 30th June 2010 following months of feasibility work and preparation.

Dani Knox, a local resident of the area of Quinton, spearheaded the process after being approached by British Youth for Christ to consider setting up a local charity. Having worked in the area for eight years doing youth work, Dani had plenty of experience and contacts to make the project possible. After a number of consultation meetings and conversations with partners in the area, it was decided to move ahead with the charity. With the promise of financial support totalling just under £20,000, Quinton YFC was able to start with the finance to employ a worker straight away. On the 1st September 2010, Quinton YFC became a fully operating charity with Dani as full time Centre Director and a part-time university student, Tom Spicer.

The main vision of the work was to expand the youth work currently in the area and venture into new work. Following a consultation in 2007 completed in connection with Planning for Real®, four out of the top five concerns from local residents involved young people. When the consultation progressed into the future planning stage, the biggest solutions that residents felt was needed in relation to young people were youth provision outside of school and youth counselling/support. In Quinton there are agencies running after-school provision but no other partners (except for staff within schools) providing youth counselling/support. Quinton YFC set out to be a charity that would be a provider of both.

Based in Four Dwellings High School, Quinton YFC's three main areas of operation are schools work, after-school work and Church. The Director's report which follows gives a greater detail to the specific work being done.

The Trustees are pleased to endorse the Director's detailed report, and are most gratified by what has been achieved in the first twelve months under her inspired leadership.

Schools work

Mentoring

The mentoring work has been a really positive aspect of the work being done by Quinton YFC. With the success of a funding bid, we were able to buy sofas, mentoring resources and decoration for our mentoring room to make it more welcoming and to increase the creativity of the sessions.

Dani continued with the resources she had written and then was part of a pilot course on beauty. The course was received well by the young people but it was decided that they benefitted more from the original resources but these have now been updated to incorporate the best bits of the pilot course.

Tom also designed a 10 week program for working with boys and is now running it again having updated the work from lessons learnt in the first round of running it.

Both Dani and Tom also work with pupils one-on-one who are direct referrals from the school. Dani in particular has been working with a number of girls who have eating disorders or self-harm. The school are pleased with the work being done and continue to refer pupils to us. Dani has also started producing termly reports on the pupils to greater increase the link between the work being done by Quinton YFC and the school.

We have also taken on more of a role ensuring pupils make it to their mentoring sessions. We have learnt that messages in the pupil's registers do not always make it into the hands of the pupils themselves. With the increasing number of young people being worked with, it is a greater strain on reception to send out reminder notes. The school have been happy to give us each of the pupils timetables for us to write reminder notes and deliver them ourselves. Along with giving out a terms worth of mentoring sessions timetable to the pupils in advance, we hope that the percentage of pupils turning up to the mentoring sessions will increase.

Pupils worked with (Sept 2010 – June 2011): 63

Feedback from pupils:

"Mentoring has helped me by learn not to listen to people that say bad things about me and I understand more about relationships and problems"

"It has helped me when I'm upset helped me calm down"

"Mentoring has helped me because I have found out what I should / shouldn't think about myself. It's made me feel better about myself"

Future work:

There is an ever increasing demand for more mentoring support. We want to explore how we can keep up with the demands and be able to respond. For the one-on-one referrals, we are looking at exploring a new way of working. Currently a pupil meets with the mentor once or twice a fortnight but this can become problematic if the pupil forgets and it can end up being a long time between sessions. We are exploring working with pupils intensely (a few times a week) but for a shorter amount of time long term. We hope this can further increase the impact our work might have. There has also been an interest in many other external people to become mentors. A big brother/sister scheme is being explored.

Four Dwellings Next Top Model

In May we ran our one FDNTM course for the year. The course includes 3 after school sessions and a weekend residential to Bewdley. We were supported this year by Abbie Dunne (intern for next year) and Beth Lawler (worker for national YFC and local church member & resident). The course ran really well and the girls seemed to grasp the important lessons we were communicating about self worth and identity. In particular, the session in which we discussed sex and relationships was a key part of the weekend and the girls felt empowered to save sex for a committed relationship.

Pupils work with (Sept 2010 – June 2011): 8

Feedback from pupils:

"I've learnt that I'm beautiful don't matter what they say as you are who you are"

"I now feel more confident about myself"

"I've learn that I am precious"

Future work:

We want to be able to run this course again at least once in the next year. The course has proved popular and there is already a waiting list for girls who want to attend the next course. To make the course available to anyone no matter their financial situation, the whole program costs £1500 (for 12 pupils and 3 leaders) and so the running of this is very much funding dependant. It is with thanks to the high school that we were able to run the last course.

Reality Babies

The first ever running of this course started in May. Having attended training on the use and delivery of reality babies, Dani worked on putting together an 8 week lunch time course discussing sex and relationships and teenage pregnancy with the reality babies being taken home by participants for the weekend. Through the course, the girls can talk honestly and openly, experience what is like to have a baby and leave informed of the consequences of early age pregnancy and parenting.

Pupils work with (Sept 2010 – June 2011): 3

Future work:

There are already young people expressing the desire to attend this course. As the course is 8 weeks long, we can run it each term with a new set of young people. The school own two reality babies and we have been able to borrow another two from Frankley High School. To increase the amount of pupils able to participate in the course, we can explore borrowing other reality babies or funding to buy our own.

Transition work

Elevate (our transition club for year 6 pupils to prepare for high school) has been running in two different schools; Worlds End Junior and Four Dwellings Primary School. The lunch club lasts for a whole year meeting once a week. Through games, activities, crafts and discussion, the participants are prepared as much as possible for their transition to high school. We also explore what the Bible can offer and we pray for the group at the end. Both schools started with lower numbers but both increased over the year.

Pupils work with (Sept 2010 – June 2011): 22

Future work:

The two schools in which we run the lunch club respond positively to our work. With the increase in team, we hope to explore with a third school about running the provision there. Dani will also take a step back from at least one of these clubs for Tom and Abbie to run without her to release her to do another club but also invest in both Tom and Abbie in growing in leadership and responsibility.

School Health Drop-in

We are part of team (including a school nurse and a contraception & sexual health nurse) that offer a confidential drop-in service for pupils at the High School. Pupils can talk to one of the 'experts' about anything from contraception advice to friendship problems. Dani has been part of this for a number of years under her previous role at St Boniface. However, numbers coming to see Dani have dropped over this last year. This is mainly due to Dani and the team being based permanently in the school and so pupils can 'drop-in' anytime during the whole if they need to talk to someone, not just a Wednesday lunch time. We still support this work by running the waiting room and doing our best to make the pupils feel at ease whilst waiting. Dani has also been 'C-card' trained meaning that she can give out condoms to those signed up to the scheme.

Pupils total visits (Sept 2010 – June 2011): 252

Other ways to expand the schools provision

There is currently more in-school provision for female pupils. This is due to Dani being full time and Abbie working full time from September whereas Tom only works 14 hours a week. Over the next two years, we hope to explore how we can support more male pupils within the school in creative ways such as FDNTM and Reality Babies.

The high school are going to be running PSHE in six full days across the school year in which one is sex and relationships. Dani has asked to be part of the team delivering this day along with the teaching staff.

After schools work

Internet Cafe

Having launched the club in November, we have been encouraged by the amount of young people who have been attending the provision. Significant relationships have been built which has meant young people have continued to come long term. Although not many young people want to do their homework whilst at club, we do help at least one young person with their homework most weeks.

Young people worked with (Nov 2010 – June 2011): 156

Total young people visits (Nov 2010 – June 2011): 536

Volunteers trained: 14

Future work:

Currently we run this provision for six hours, one night a week. The neighbourhood police team run the same provision for four hours on one night. The dream would be to have five nights a week covered between us. We are exploring with the neighbourhood police team about partnering together to run a third night of the week at a second location at the other end of the estate. Both partners do not have enough capacity to run another night each due to worker and volunteer numbers but we could potentially do something together. With another full time staff worker we would be able to run another night of provision.

We also want to increase the amount of volunteers supporting the work. This not only ensures we have a high young person to staff ratio, it's not a problem if more than one volunteer has the same night off but also means we could increase to other nights of the week. We are currently working with some more volunteers in training and running CRB checks for the September term.

We also aim to do more advertising. Quinton Cluster paid for us to produce 1000 leaflets to advertise the provision which every pupil at the high school received and assemblies were delivered to all the year 6 pupils from the five primary schools in the area. In September, the new year 6 pupils will be able to attend and so more assemblies will be delivered and more leaflets produced.

Football League

In 2009, following consultation with the young people of the area through detached work, the concept of setting up a football league for young people in the area was discussed. The idea was met with much support but due to lack of funding and free slots on the local astro turfs, the project never took off. This year the idea was explored again and a pilot football league has been set up for seven weeks open to year 8-11 pupils.

Young people worked with (June 2011 – 3 weeks): 35

Future work:

Due to the popularity of it, a permanent league from September is now up and running. This is in partnership with national YFC and local Church St Boniface. Funding has been needed to initiate the project but it should be sustainable long term without the need of constant funding bids. There has also been significant interest in a league for 16-25 age group football in which there is currently minimal (if any) provision specifically tailored for that age group. We would like to be able to explore this project long term.

Church work

There are 10 Churches within Quinton. Dani has been working towards significant links with each of these. With 7 different denominations represented, Dani has felt it has been enriching to attend the various services. Two of the churches have supported the work financially and many others committed to the work prayerfully. Three churches run their own youth provision but no church has a full time youth worker. Dani has been able to help one church explore its possibilities in starting youth provision and others in expanding their work. The church leaders where significant relationships have been built have been invited to be on QYFC's council of reference which met for the first time in July.

Church services attended as QYFC (Sept 2010 – June 2011): 10

Future work:

There is still some work to be done with to cement relationships with some of the churches where previous contact has not been made. The churches will continue to be visited at least twice a year.

There is also a hope as a result of the Council of Reference that QYFC can also help promote and instigate Church partnerships and working together ecumenically.

Workers / Volunteers

We have been very fortunate to have such a committed team of volunteers that make the work, in particular the internet cafe, possible. CRB checks have been carried out on all volunteers and the first annual training session has been run with the volunteers for the Internet café.

Tom has completed his first year of his university course in 'Youth, community and schools work with applied theology' and academically is doing very well. We have been very pleased with him and the work he has contributed to QYFC in the last year. Having already lived and worked in the area for a year definitely helped Tom's first year knowing much about the area and the young people already. Tom has developed the male mentoring work and has been part of starting the new projects such as the Internet café, 2 transition clubs and the football league. Tom has been given leadership responsibilities at different times for different clubs which was not expected for his first year. We are excited by his growth and contribution over the next two years.

We are also delighted to be joined full time in September for a year, voluntary by Abbie Dunne. Abbie, a university graduate (studied psychology and criminology), has been supporting the work part time since Easter but will be full time in the next academic year. We are grateful to Church Urban Fund who have provided the funds to make this internship possible.

Number of people CRB checked: 21

Hours contributed through volunteers (excluding trustees) (Nov 2010 – June 2011): 351

Future work:

Now that Tom has been with the project for one year, plans are in place to develop him as a worker and give more and more responsibility for the running and delivery of provision. With Abbie we plan to utilise her skills and gifts across the year. We have also received funding for her to attend a youth work training course.

The current volunteers have contributed much to the work and the numbers of volunteers have gradually increased across the year. We plan to increase the numbers of volunteers even more to expand the amount of the provision we run.

Finance

We are delighted that we have been able to raise sufficient funds to cover our costs in this first year, including proceeding with some activities which we had initially not expected to afford; and then to carry forward enough to start the 2011/12 year. We are very grateful for the support of the City Council and Four Dwellings High School, and also to the trusts, churches and personal supporters who have contributed financially. The detailed accounts are on pages 10 to 13 following.

We have been able to raise finance in various ways. The biggest contributor has been through funding bids & letters. We are still raising funds for the new academic year which started in September 2011. Within the fundraising strategy, we aim for the reliance on funding bids to decrease with each year until year ten of the project, by which time we want the project to be sustainable without them. Below is a list of successful funding bids.

City: Successful Neighbours Fund	30/8/10	£9,400.00
City: Teenage Pregnancy	30/8/10	£10,000.00
The George Fentham Trust	19/11/10	£910.00
Alfred Haines Charitable Trust	16/11/10	£750.00
Grantham Yorke Trust	14/1/11	£533.65
The Jarman Charitable Trust	21/1/11	£100.00
The Harry Payne Trust	7/2/11	£250.00
Richard Cadbury Charitable Trust	22/2/11	£400.00
Stathern Chapel Close Trust	09/03/11	£100.00
City: Four Dwellings Next Top Model	28/3/11	£1,489.31
City: Quinton Extended Schools Cluster	7/4/11	£988.70
Baron Davenport Charity	27/5/11	£600.00
The Beacon Trust	25/05/11	£500.00
City: Teenage Pregnancy – <i>for 2011/12</i>	08/06/11	£8,500.00
The Corban Trust	08/06/11	£160.00
Henry James Sayer Registered Charity	08/06/11	£250.00
3i PLC	22/06/11	£500.00
Total		£35,431.66

Total regular support (e.g. personal supporters) now contributes £760 a month including gift aid tax refunds and one off donations during the year have totalled £1,363. Church support has totalled £1,725 (see the accounts, note 3 for more details).

Other less frequent sources have been speaking engagements, fundraising events such as our launch event and auction; and in July a sponsored bike ride and Quinton fun day.

Other ways of fundraising which have been set up include GiveACar scheme, justgiving website page and justtextgiving service. We also signed up for a charity eBay account in which people can sell items and donate proceeds to us, add a donation when they buy something or simply donate this way. Through this we took part in a competition to have our charity listed as a recommended charity (along with 3 others) during small charity week (20th-24th June) in which we won, and have since received just short of £2,500.

Other

Dani has led a number of residentials and had speaking engagements during the year, including Spring Harvest, New Wine, Centre for Youth Ministry lecture and more. Tom also joined Dani on Spring Harvest and was part of the New Wine team she led in July.

In May, Dani met with Birmingham's Bishop, David Urquhart, to share the vision of QYFC. As a result of that meeting, we are delighted that the Bishop has agreed to be the patron for the charity.

A Council of Reference has also been set up, and four local church leaders have agreed to be part of it: The Rev Paul Beetham, Don Crawford, Pastor Benny Matthews and Rev Ray Yates. Over the coming year this number is planned to increase as relationships with the church leaders are strengthened.

In May, the FSI (Foundation for Social Improvement) arranged a phone interview between Dani and the head of fundraising of the national charity 'Shelter'. This was incredibly helpful and has given Dani more ideas and strategies in our fundraising strategy. As part of this, Dani was also invited to a reception with Birmingham's Lord Mayor Anita Ward in which Dani shared the vision of the charity. We have also produced a provision leaflet detailing the youth work taking place in Quinton delivered by all the partners. Quinton Cluster paid for 5000 of these to be produced that went into all the schools, doctors' surgeries, many shops and local churches.

In December our website was officially launched. Through the website we have had at least one contact a month from people interested in supporting our work or volunteering.

We've also had a number of articles in national publications; two articles in Halesowen News, two in YFC newspaper, Faith Lives in Brum and are expecting articles in Birmingham Mail and Dudley News.

Legal and Administrative Information

Quinton Youth for Christ was registered with the Charity Commission on 10th August 2010, its registered charity number being **1137368**.

The charity is led and managed day-to-day by its **Director, Mrs Danielle Knox**. The address for correspondence is **11 First Meadow Piece, Quinton, Birmingham, B32 2QJ**.

It is governed by its constitution adopted on 30th June 2010.

The following act as Trustees:	<u>Office</u>	<u>Date Appointed</u>
Richard Starkie	Chair	30/6/2010
Jo Whiting	Secretary	30/6/2010
Robert Stand	Treasurer	30/6/2010
Darren Richards		30/6/2010
Andy King		30/6/2010
Dr Sally Nash		28/7/2010

In accordance with its Constitution, Officers and Trustees are normally appointed by the Annual Meeting for a three year period, and are then eligible for re-election.

Bank: Co-operative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT.

Independent Examiner: John Larwood, 7 Hickmans Close, Halesowen, West Midlands, B62 9DF.

The Charity's formal objects, as contained in its constitution, are as follows:

- (a) To advance the Christian Faith for the benefit of young people throughout the world and in particular (but without prejudice to the generality of the foregoing) in QUINTON and its environs;
- (b) The advancement of the Christian Faith mainly, but not exclusively by means of proclaiming Christian messages of an evangelistic and teaching nature throughout the world and in particular (but without prejudice to the generality of the foregoing) in QUINTON and its environs
- (c) To demonstrate, promote and encourage Christian values, including Dignity, Empowerment and Partnership to all young people throughout QUINTON and its environs
- (d) The advancement of the education of children and young people through support and mentoring in schools, colleges and other educational establishments, through lunchtime and after school clubs, street-based youth work and other youth provision to develop their physical, mental and spiritual capacities, that they may grow as individuals, and that their condition of life may be improved
- (e) To relieve poverty and sickness thereby demonstrating the Christian faith by promoting overseas service, education, practical action and working with those affected, either directly or through relevant relief agencies.

Patron: The Rt Revd David Urquhart – Bishop of Birmingham

Council of Reference: Revd Paul Beetham, Don Crawford, Pastor Benny Matthews, Revd Ray Yates

Quinton Youth for Christ

Statement of Financial Activities for the Year ended 31st August 2011

	<i>Note</i>	Unrestricted Funds £	Restricted Funds £	Total Funds £
<u>Incoming Resources</u>				
Donations: from individuals		9,890		9,890
tax refunds on Gift Aid		1,678		1,678
from churches	3	1,725		1,725
Grants: from local authority and schools	4	30,378		30,378
from trusts	4	4,144	910	5,054
Sponsored Events and Fundraising		2,441		2,441
Fees for speaking and writing		1,435		1,435
Contributions to activities from beneficiaries		446		446
Bank Interest		17		17
Other income		95		95
		-----	-----	-----
Total incoming resources		52,249	910	53,159
		-----	-----	-----
<u>Resources Expended</u>				
Salaries, pension and NI	5	25,346		25,346
Student accommodation and expenses	6	6,200		6,200
Staff training and retreats		411		411
Activities and events for young people	7	1,009		1,009
Telephone, postage and stationery		466		466
Promotion, publicity and expenses of fundraising events		329		329
Insurance		213		213
Travel		142		142
Start-up costs (including equipment)	8	1,400	738	2,138
Other expenses		265		265
		-----	-----	-----
Total resources expended		35,781	738	36,519
		-----	-----	-----
Net incoming / (outgoing) resources before transfers		16,468	172	16,640
Transfers between funds		0	0	0
		-----	-----	-----
Net incoming / (outgoing) resources		16,468	172	16,640
Total funds brought forward		<i>nil</i>	<i>nil</i>	<i>nil</i>
		-----	-----	-----
Total funds carried forward	<i>10</i>	16,468	172	16,640
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Note: There are no other recognised gains or losses; and as this was the charity's first year of operation, there are no comparative figures for any previous period.

The notes on pages 12 and 13 form part of these accounts

Quinton Youth for Christ
Balance Sheet at 31st August 2011

<u>Assets</u>	<i>Note</i>	£	£
Fixed Assets and Investments			<i>nil</i>
Current Assets:			
Debtors: tax reclaimable on Gift Aid donations		635	
payments in advance		168	
		-----	803
Cash at bank and in hand			17,486

Total Current Assets			18,289
Creditors: HMRC (PAYE, NI, etc)		(1,249)	
other		(400)	
		-----	(1,649)

Net Assets			16,640

 Funds			
Unrestricted Funds			16,468
Restricted Income Funds:			
Equipment	<i>11</i>		172
Endowment Funds			<i>nil</i>

Total Funds	<i>10</i>		16,640

Signed on behalf of the trustees: 21st November 2011

Richard Starkie
Chair of the Trustees

Robert Stand, FCA
Honorary Treasurer

The notes on pages 12 and 13 form part of these accounts

Quinton Youth for Christ

Notes to the Accounts for the year ended 31st August 2011

1. Basis of Accounting

These accounts have been prepared on an accruals basis under the historical cost convention.

2. Accounting Policies

Recognition of incoming resources: these are included in the Statement of Financial Activities (SOFA) when received, or when the charity has an unconditional entitlement, or when the trustees are virtually certain that they will be received and their monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure: Where incoming resources have related expenditure, both are reported gross in the SOFA.

Restricted funds: Grants and other income intended to fund specific work or expenditure are separately identified in the charity's books, but are only shown in these accounts as Restricted Funds if they had not been wholly spent on their designated purpose by the end of the year.

Tax reclaims on donations: These are included in the SOFA at the same time as the gift to which they relate.

Donated services and facilities: No monetary value has been ascribed to these, but the charity is very grateful to the Four Dwellings High School for the free provision of accommodation and associated services. Similarly no monetary value is attached to the help received from volunteers, which is described in the trustees' report.

Liability recognition: Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Assets: It has been considered inappropriate to capitalise equipment purchased for use by the charity, as no individual items have cost more than £400. Instead such purchases are included in "Start-up expenditure" in the SOFA. The charity owns no property, motor vehicles or investments.

3. Donations from Churches

Paul & Barny's Church, Quinton	£1,100
St Boniface Church, Quinton	£500
St John's Church, Harborne	£125

	£1,725

4. Grants received:

from Local Authorities and Schools

Birmingham City Council: Successful Neighbours Fund	£9,400
Teenage Pregnancy Prevention: for 2010/11	£10,000
<i>for 2011/12 work</i>	£8,500
"Four Dwellings Next Top Model"	£1,489
Quinton Extended Schools Cluster	£989

	£30,378

from Other Trusts etc

The George Fentham Trust – <i>for equipment</i>	£910
Alfred Haines Charitable Trust	£750
Baron Davenport Charity	£600
Grantham Yorke trust – <i>for mentoring work and facilities</i>	£534
The Beacon Trust	£500
3i PLC £500	
Richard Cadbury Charitable Trust	£400
The Harry Payne Trust	£250
The Henry James Sayer Registered Charity – <i>for Internet Cafe</i>	£250
The Corban Trust	£160
The Jarman Charitable Trust	£100
Stathern Chapel Close Trust	£100

	£5,054

	£35,432

5. Staff Costs

Gross salary	£22,563
Employer's National Insurance	£2,098
Contribution to employee's personal pension plan	£685

	£25,346

The charity had only one paid employee during the year.

6. Student Expenses:

The charity is committed to paying the accommodation and living expenses of a full-time youth work student on placement, who has made a major contribution to the charity's work. Around 60% of his costs have been covered by the personal support donations which he has been successful in obtaining.

7. Activities and Events for young people

This includes the costs of materials and accommodation for residential events, and the running expenses of the internet café

8. Start-up costs comprise:

Website design and set-up	£1,077
Office equipment and furniture (<i>funded by Fentham Trust grant - see note 11</i>)	£738
Mentoring facilities and materials	£323

	£2,138

9. Trustees' expenses:

No trustee claimed or was reimbursed for any expenses during the year, and there were no transactions with trustees or related parties.

10. Funds carried forward and Reserves Policy

It should be noted that of the £16,640 carried forward at 31st August, £8,500 arises from a grant received specifically to fund work in the following year; and a number of other grants were sought and obtained to fund the ongoing work of the charity without being specifically attributed to a time period.

It is not the policy of the trustees to accumulate reserves, but to seek each year sufficient funds to finance and develop current activities and meet, so far as possible, commitments to partners, staff and volunteers. The reserves at each balance sheet date will fluctuate and depend on the extent to which advance funding for the ensuing academic year has already been received. The trustees believe the level of funds at 31 August 2011 to be reasonable in the circumstances of the charity. It represents 4½ months' budgeted expenditure.

11. Restricted Fund

(See Note 2 above re Accounting Policies). The only restricted money received which had not been fully spent by the end of the year was the grant of £910 from the Fentham Trust for office furniture, equipment and initial supplies. The unspent balance of £172 will be used to acquire other equipment needed as the work expands.

12. Period covered by the accounts

The charity's constitution was adopted on 30th June 2010 and it was granted registration by the Charity Commission on 10th August 2010. However it did not commence its operations or incur any expenditure until September of that year, although some grants to establish its initial funding had meantime been received. These accounts cover the period from the charity's formation up to 31st August 2011, which is described for practical convenience as the year ended on that date.

Independent Examiner's Report to the trustees of Quinton Youth for Christ

I report on the accounts of the charity for the year ended 31st August 2011, which are set out on pages 10 to 13.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43 (7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Larwood

21st November 2011

7 Hickmans Close, Halesowen, West Midlands, B62 9DF